



# Outer South Community Committee

Ardsley & Robin Hood, Morley, Rothwell

**Meeting to be held in Blackburn Hall, Rothwell**  
Monday, 26th June, 2017 at 4.00 pm

**Councillors:**

|            |                         |
|------------|-------------------------|
| J Dunn     | Ardsley and Robin Hood; |
| L Mulherin | Ardsley and Robin Hood; |
| K Renshaw  | Ardsley and Robin Hood; |
| R Finnigan | Morley North;           |
| B Gettings | Morley North;           |
| T Leadley  | Morley North;           |
| N Dawson   | Morley South;           |
| J Elliott  | Morley South;           |
| S Varley   | Morley South;           |
| K Bruce    | Rothwell;               |
| S Golton   | Rothwell;               |
| D Nagle    | Rothwell;               |





**Agenda compiled by:** Andy Booth 0113 37 88665  
Governance Services Unit, Civic Hall, LEEDS LS1 1UR  
**South East Area Leader:** Martin Dean Tel: 395 1652

*Images on cover from left to right:  
Ardsley & Robin Hood - war memorial; St Michael's Church  
Morley - Morley Town Hall, exterior; Morley Town Hall, interior  
Rothwell – Jaw Bones; Rothwell Colliery*

## A G E N D A

| Item No | Ward/Equal Opportunities | Item Not Open |  | Page No |
|---------|--------------------------|---------------|--|---------|
| 1       |                          |               | <p><b>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</b></p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded)</p> <p>(In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting)</p>  |         |
| 2       |                          |               | <p><b>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</b></p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p><b>RESOLVED –</b> That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p> |         |

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| 3       |                          |               | <b>LATE ITEMS</b><br><br>To identify items which have been admitted to the agenda by the Chair for consideration.<br><br>(The special circumstances shall be specified in the minutes)  |         |
| 4       |                          |               | <b>DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS</b><br><br>To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code of Conduct.   |         |
| 5       |                          |               | <b>APOLOGIES FOR ABSENCE</b><br><br>To receive any apologies for absence.   |         |
| 6       |                          |               | <b>MINUTES - 27 FEBRUARY 2017</b><br><br>To confirm as a correct record, the minutes of the meeting held on 27 February 2017  | 1 - 6   |
| 7       |                          |               | <b>OPEN FORUM</b><br><br>In accordance with Paragraphs 4.16 and 4.17 of the Community Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Community Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair. |         |
| 8       |                          |               | <b>APPOINTMENTS TO OUTSIDE BODIES COVER REPORT 2017 170517</b><br><br>To receive and consider the attached report of the City Solicitor   | 7 - 16  |

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| 9       |                          |               | <b>COMMUNITY COMMITTEE NOMINATIONS TO HOUSING ADVISORY PANELS (HAP)</b><br><br>To receive and consider the attached report of the Chief Officer, Housing Management                                     | 17 - 22                |
| 10      |                          |               | <b>OUTER SOUTH COMMUNITY COMMITTEE SUB GROUP NOMINATIONS</b><br><br>To receive and consider the attached report of the South East Area Leader   | 23 - 24                |
| 11      |                          |               | <b>OUTER SOUTH COMMUNITY COMMITTEE FORWARD PLAN 2017/18</b><br><br>To receive and consider the attached report of the Outer South Area Leader   | 25 - 30                |
| 12      |                          |               | <b>OUTER SOUTH COMMUNITY COMMITTEE DELEGATED BUDGET REPORT</b><br><br>To receive and consider the attached report of the South East Area Leader   | 31 - 38                |
| 13      |                          |               | <b>OUTER SOUTH COMMUNITY COMMITTEE UPDATE REPORT</b><br><br>To receive and consider the attached report of the South East Area Leader<br><br><b>MAP OF TODAYS VENUE</b><br><br>Blackburn Hall, Rothwell | 39 - 50<br><br>51 - 52 |

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|         |                          |               | <p><b><u>Third Party Recording</u></b></p> <p>Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.</p> <p>Use of Recordings by Third Parties – code of practice</p> <ul style="list-style-type: none"> <li>a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.</li> <li>b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.</li> </ul> |         |

## OUTER SOUTH COMMUNITY COMMITTEE

**MONDAY, 27TH FEBRUARY, 2017**

**PRESENT:** Councillor K Bruce in the Chair

Councillors N Dawson, J Dunn, J Elliott,  
R Finnigan, B Gettings, S Golton,  
L Mulherin, D Nagle, K Renshaw and  
S Varley

### **32 Late Items**

There were no late items. Supplementary information was submitted for Agenda Item 8 – Outer South Community Committee Delegated Budget Report which outlined a funding request for the South Leeds Archaeology Outreach Programme.

### **33 Declaration of Disclosable Pecuniary Interests**

There were no declarations of disclosable pecuniary interests. With regard to Agenda Item 8 0 Outer South Community Committee Delegated Budget, Councillors S Varley and J Elliott informed the Committee that they were members of the Morley Literature Festival Committee.

### **34 Apologies for Absence**

Apologies for absence were submitted on behalf of Councillor T Leadley.

### **35 Minutes - 28 November 2016**

**RESOLVED** – That the minutes of the meeting held on 28 November 2016 be confirmed as a correct record.

### **36 Open Forum**

In accordance with the Community Committee Procedure Rules, the Chair allowed a period of up to 10 minutes for members of the public to make representations or ask questions within the terms of reference of the Community Committee. On this occasion, no members of the public present wished to speak.

### **37 Outer South Community Committee Delegated Budget Report**

The report of the South East Area Leader provided Members with the following:

Minutes to be approved at the next meeting  
of the Outer South Community Committee

- Details of the Wellbeing Budget position
- Wellbeing proposals for 2016/17 for consideration and approval
- Details of the projects approved via Delegated Decision
- Details of the Youth Activities Fund
- Details of the Capital Budget
- Details of the Small Grants Budget
- Details of the Community Skips Budget
- Details of the 2017/18 Wellbeing Budget ring-fence amounts, subject to Executive Board approval of the budget

Sally Wimsett, Policy and Performance Manager presented the report.

Members' attention was brought to the Wellbeing and Capital Projects for consideration and approval which were detailed in the report. The following was discussed:

- Site-Based Gardeners – it was reported that the site based gardeners scheme had been revised to take account of budget constraints. The scheme would now operate for 15 weeks over the main growing season to provide a higher frequency of maintenance to 14 parks in the Outer South Area. The scheme had received positive feedback and the Community Committee was thanked for their support in the past.
- Morley Arts Festival – The festival was entering its twelfth year and the programme would involve all 17 schools across Morley. The Arts Festival brought people in from all over the country and targeted all age groups. It was suggested that the Arts Festival could support the City of Culture bid.
- Money Buddies – Members discussed locations for provision of the Money Buddies and whether services could be provided using mobile facilities. It was suggested that a representative from Money Buddies be invited to the next meeting to provide further information.
- Garden Maintenance Scheme – Members discussed ways of how to reach new customers and identify those who would benefit from the scheme. It was reported that there was currently a small waiting list but all would get use of the services.
- Morley Paths Project – This was also funded by Public Rights of Way and Morley Town Council. The scheme carried out maintenance on local paths to clear seasonal vegetation to keep the paths open and accessible.

Members also discussed the application for the South Leeds Outreach Archaeology programme. The Committee was informed that the request was to provide projection equipment which was required for workshops and presentations. Some concern was expressed that the majority of the users of the programme did not come from the Outer South area and a question was asked regarding how the South Leeds Archaeology programme was funded. Members were informed that people in the outer south area would be encouraged to get involved and that the group would be using the Rothwell Community Hub.



Further issues discussed in relation the Wellbeing Budget included decisions taken by delegated decision, youth activities funding and small grants. Members also discussed projects to be ring-fenced from the 2017/18 wellbeing budget.

**RESOLVED –**

- (1) That the details of the Wellbeing Budget position be noted.
- (2) That details of the revenue budget projects agreed to date including projects approved by Delegated Decision Notice be noted.
- (3) That the following Wellbeing project proposal be approved:
  - Speed Indicator Devices – Morley North and Morley South - £7,750
- (4) That the following Wellbeing project proposals for 2017/18 be approved:
  - Site Based Gardeners for the Outer South Area - £23,900
  - Morley Arts Festival 2018 - £10,000
  - Outer South Garden Maintenance Service 2017/18 - £19,700
  - Morley Paths Partnership Project - £2, 150
- (5) That the following Wellbeing project proposal be deferred to the next meeting:
  - Money Buddies – South Leeds City Council
- (6) That details of the Youth Activities Fund (YAF) position be noted.
- (7) That details of the Capital Budget be noted.
- (8) That details of the Small Grants Budget be noted.
- (9) That details of the Community Skips Budget be noted.
- (10) That the 2017/18 Wellbeing Budget ring-fence amounts, subject to Executive Board approval of the budget, as outlined in paragraphs 22 to 33 be approved. Christmas Trees and Lights to remain at £14,245 as in 2016/17.

**38 Outer South Community Committee Update Report**

The report of the South East Area Leader brought Members' attention to an update of the work which the Communities Team was engaged in based on priorities identified by the Community Committee and was not covered elsewhere on the Agenda.

The report provided updates by theme and the work of the Community Committee's Sub-Groups. Further information included Community Centre Lettings and an update from the Outer South Housing Advisory Panels.

Members' attention was brought to the forthcoming events:

- Wednesday, 8 March – Carer's Workshop
- Monday, 6 March – Apprenticeship Fair at Leeds Arena

**RESOLVED –** That the report be noted.

Minutes to be approved at the next meeting  
of the Outer South Community Committee

### **39 Overview on the Development of the Leeds Plan and West Yorkshire and Harrogate Sustainability and Transformation Plan (STP)**

The report of the Interim Chief Officer, Leeds Health Partnerships provided the Community Committee with an overview of the emerging Leeds Plan and the West Yorkshire and Harrogate Sustainability and Transformation Plans.

Thea Stein, Leeds Community Healthcare and Dr Rob Arnold GP presented the report.

The following issues were highlighted:

- The plan was based on tackling the following gaps:
  - Health and Wellbeing
  - Care
  - Finance
- Life expectancy in Outer South was above average for the City.
- Recruitment difficulties – GPs and Nurses.
- Understanding the challenges ahead – demographic changes and an ageing population.
- Members were asked what priorities could reduce the Health and Wellbeing gap, how to do meaningful conversations with citizens and how the Community Committee could carry on being part of the conversation.

In response to Members comments and questions, the following was discussed:

- How to improve communications between CCGs and Elected Members and use their joint knowledge of local communities, including the use of patient participation groups.
- Addressing inequalities by targeting areas with higher levels of deprivation.
- Bringing specialist services to local settings.
- Promotion of healthy eating and healthy lifestyles.
- Relationships with neighbourhood forums and community organisations.
- Taking account of new housing developments.
- It was suggested that a future Community Committee workshop be held to discuss the challenges around the STP.
- The need to plan at a local level.

#### **RESOLVED –**

- (1) That the key areas of focus for the Leeds Plan described in the report and how they will contribute to the delivery of the Leeds Health and Wellbeing Strategy be noted.

- (2) That the Leeds Plan and West Yorkshire and Harrogate Sustainability and Transformation Plan (STP) be the subject of a future Community Committee workshop.

#### **40 Any other business**

It was announced the Sue Wood, Area Support Officer would be retiring at the end of March. Members thanked Sue for her work for the Community Committee and wished her well for the future. Carl Hinchliffe who would be joining the support team for the Community Committee was introduced to Members.

#### **41 Dates, Times and Venues of Community Committee Meetings 2017/2018**

The report of the City Solicitor asked Members to give consideration to agreeing the proposed Community Committee meeting schedule for the 2017/18 municipal year and to also consider whether any revisions to the current meeting and venue arrangements should be explored.

The following dates had been proposed for the 2016/17 municipal year:

- Monday, 26 June 2017 at 4.00 p.m.
- Monday, 18 September 2017 at 4.00 p.m.
- Monday, 27 November 2017 at 4.00 p.m.
- Monday, 26 February 2018 at 4.00 p.m

**RESOLVED** – That the proposed meeting schedule for the 2017/18 municipal year be agreed.

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**Report of: City Solicitor**

**Report to: Outer South Community Committee (Ardsley & Robin Hood, Morley North; Morley South and Rothwell)**

**Report author: Andy Booth (0113 37 88665)**

**Date: 26 June 2017**

**For decision**

## **Community Committee Appointments 2017/2018**

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### **Purpose of report**

- 1 The purpose of this report is to note the appointment of Councillor Bruce as Chair of the Community Committee for 2017/18 as agreed at the recent Annual Council Meeting, and also to invite the Committee to make appointments to the following, as appropriate:-
  - Those Outside Bodies as detailed at section 19 / Appendix 1 of this report;
  - One representative to the Corporate Parenting Board;
  - Community Committee Champions, as listed; and
  - Those Children's Services Cluster Partnerships, also as listed.

### **Main issues**

1. **Noting Appointment of Community Committee Chair for 2017/18**
2. Members are invited to note the appointment of Councillor Bruce as Chair of the Community Committee for 2017/18, as agreed at the recent Annual Meeting of Council.
3. **Appointments to Outside Bodies**
4. Member Management Committee annually determines which Outside Bodies will be delegated to Community Committees for appointment. Attached at Appendix 1 are those organisations.

5. **Appointments to Community Committee ‘Champions’**

6. The Constitution requires that Community Committees appoint Member ‘Champions’ in several designated areas. Currently, these areas are: ‘Environment & Community Safety’; ‘Children’s Services’; ‘Employment, Skills & Welfare’; and ‘Health, Wellbeing & Adult Social Care’.

7. **Appointments to Children’s Services Cluster Partnerships**

8. Previously, Member Management Committee has resolved that the nomination of Elected Member representatives to the local Children’s Services Cluster Partnerships be designated as a ‘Community & Local Engagement’ appointment, and therefore be delegated to Community Committees for determination.

9. **Appointment to Corporate Parenting Board**

10. In recent years Community Committees have been used as the appropriate principle body by which local Elected Member representatives are appointed to the Corporate Parenting Board.

## **Options**

9. **Outside Bodies**

10. The Community Committee is invited to determine the appointments to those Outside Bodies as detailed within section 19 / Appendix 1. The Council’s Appointments to Outside Bodies Procedure Rules can be made available to Members upon request, however, a summary of the rules can be found at sections 11-16:
11. The Community Committee should first consider whether it is appropriate for an appointment to be of a specific office holder<sup>1</sup> either by reference to the constitution of the outside body concerned (if available), or in the light of any other circumstances as determined by the Community Committee. Such appointments would then be offered on this basis.
12. Nominations will then be sought for the remaining places, having regard to trying to secure an overall allocation of places which reflects the proportion of Members from each Political Group on the Community Committee as a whole.
13. All appointments are subject to annual change unless otherwise stated within the constitution of the external organisation, which will therefore be reflected on the table at Appendix 1. Each appointment (including in-year replacements) runs for the municipal year, ending at the next Annual Council Meeting.
14. Elected Members will fill all available appointments but it is recognised that Political Groups may not wish to take up vacancies which are made available to them. In such circumstances, vacancies will be notified to the Community Committee and agreement sought as to whether the vacancy will be filled.

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<sup>1</sup> For example it may be considered necessary or otherwise appropriate to appoint a specific Ward Member

15. A vacancy occurring during the municipal year will normally be referred to the Community Committee for an appointment to be made, having regard to the principles described above.
16. Community Committees may review the list of organisations to which they are asked to make appointments at any time and make recommendations to Member Management Committee.
17. Please note, any appointments to those Outside Bodies detailed in Appendix 1 / section 19 which are made by the Committee at today's meeting are subject to Member Management Committee approving at its first meeting of the municipal year, that arrangements for such appointments remain unchanged and that they continue to be made by this Community Committee.

18. **Outside Body Appointments 2017/2018**

19. This year there are **6** appointments which are due for review/determination relation to the following organisations:-

Morley Town Centre Management Board – 3 appointments

Morley Literature Festival Committee – 3 appointments

**Local Housing Advisory Panels**

20. As was the case in 2016/17, a dedicated report regarding Elected Member representation on the Local Housing Advisory Panels can be found elsewhere on the agenda.

21. **Community Committee 'Champions'**

22. The Community Committee Champions role aims to provide a local "lead" perspective and further facilitate local democratic accountability; particularly in conjunction with the relevant Executive Member. It is formally defined as covering the following areas:

- To provide local leadership and champion the agenda at the Community Committee.
- To represent the Community Committee at relevant meetings, forums and local partnerships.
- To build links with key services and partners.
- To provide a link between the Community Committee and the Executive Member to ensure local needs are represented, issues are highlighted, best practice is shared and to facilitate local solutions to any issues.
- To maintain an overview of local performance.
- To consult with the Community Committee and represent local views as part of the development and review of policy.

23. As set out in the Constitution, the Community Committee is invited to appoint to the following Community Lead Member roles, in respect of:

- **Environment & Community Safety (Currently Cllr K Bruce (Environment) and Cllr L Mulherin (Community Safety))**
- **Children's Services (Currently Cllr K Bruce)**
- **Employment, Skills and Welfare (Currently Cllr N Dawson)**
- **Health, Wellbeing and Adult Social Care (Currently Cllr K Renshaw)**

24. Given that these roles may need to be tailored to best reflect specific local needs and circumstances, Community Committees may wish to consider splitting two of the roles namely:
- Environment & Community Safety – with one Member focusing on the environment agenda and another on community safety.
  - Health, Wellbeing and Adult Social Care – with one Member covering the public health and wellbeing agenda and another focusing upon adult social care.
25. **Corporate Parenting Board**
26. Under the Children's Act 1989, all local Councillors are corporate parents, this means they have responsibilities relating to the quality of services for those children who have been taken into care by the local authority (children looked after).
27. Executive Board has previously agreed a clearer framework for the corporate parenting role in Leeds. This included establishing a core group of councillors with a special interest in leading the work on Corporate Parenting - the 'Corporate Parenting Board'. This core group includes representation from each of the 10 Community Committees and takes particular responsibilities relating to influencing, performance monitoring, and governance of those issues and outcomes that affect looked after children.
28. In February 2015, Executive Board approved a report that proposed a number of developments to enhance the Corporate Parenting Board, including a better link to the 'Care Promise' for looked after children and more regular involvement from senior leaders and partners both within and outside of the Council. The Board considers information including fostering services, residential care, looked after children's educational attainment and their voice and influence across the city. Representatives are asked to link back to local looked after children's issues through their Community Committee and champion the importance of effectively supporting those children. This is an important role within the overall framework of support and accountability for looked after children's services. The March 2015 Ofsted report for Leeds highlighted the positive benefits and impact of the Board's work.
29. The Community Committee is asked to appoint one representative to the Corporate Parenting Board for the duration of the 2017/18 municipal year. The Committee may consider it appropriate to combine the role with that of the Committee's Children's Services 'Champion'.
30. It should be noted that membership of the Corporate Parenting Board is encouraged for any Elected Members with a particular interest in the outcomes of looked after children, therefore whilst each Community Committee is asked to appoint one Member (to ensure an even geographic spread), it is possible for additional Members to participate. Therefore, additional Members with a particular interest are advised to approach the Chair of the Corporate Parenting Board, or make the relevant officers aware.
31. **Children's Services Cluster Partnerships**
32. Clusters are local partnerships that include, amongst others: the Children's Social Work Service, schools, governors, Police, Leeds City Council youth service, Youth Offending Service, Children's Centres, Housing services, third sector, health, local elected



members and a senior representative from children's services. Local clusters are key to the Children & Families Trust Board partnership and delivery arrangements.

33. They aim to:

- enable local settings and services to work together effectively to improve outcomes for children, young people and their families;
- build capacity to improve the delivery of preventative and targeted services to meet local needs;
- create the conditions for integrated partnership working at locality level;
- promote the Children & Young People's Plan and the ambition of a child friendly city across the locality.

34. A "well-coordinated locality and cluster approach results in early identification and extensive work with families according to need." (Ofsted report, March 2015).

35. Clusters began life as extended services for schools and have grown to engage a wide range of partners who provide early help and early intervention and prevention. In April 2011, the Children & Families Trust Board and Schools Forum agreed the adoption of a minimum standard for the terms of reference across the cluster partnerships, which included elected members as standing members of the governance group for each partnership.

36. Elected Members also sit alongside a senior leader (Local Authority Partner) from the Children's Services directorate to be part of the Council's representation on each cluster partnership.

37. In June 2013 Member Management Committee delegated the nomination of Elected Member representatives to local Children's Services Cluster partnerships to Community Committees. This was with the aim of establishing a clear formal link between those Committees and Clusters. It was also with the intention of building closer working arrangements to better support the needs children and families across the city.

38. The Committee is invited to nominate Members to each cluster partnership within their area for the 2017/18 municipal year. The table below sets out the suggested numbers, Ward links and current representation as a basis for discussion:

| <b>Cluster</b>    | <b>Number of Elected Members suggested</b> | <b>Suggested Ward link</b>               | <b>Current Elected Member Representation</b>      |
|-------------------|--|--|---|
| Ardsley & Tingley | 3  | 2 Ardsley & Robin Hood<br>1 Morley South | Cllr K Renshaw<br>Cllr J Elliott<br>Cllr N Dawson |
| Morley            | 3  | 2 Morley North<br>1 Morley South         | Cllr S Varley<br>Cllr B Gettings<br>Cllr N Dawson |
| Rothwell          | 3  | 2 Rothwell<br>1 Ardsley & Robin Hood     | Cllr K Bruce<br>Cllr S Golton<br>Cllr L Mulherin  |

## **Corporate considerations**

### **a. Consultation and engagement**

This report facilitates the necessary consultation and engagement with Community Committee Members in respect of appointments to the designated positions and Outside Bodies. Given that the Community Committee is the relevant appointing body, there is no requirement to undertake a public consultation exercise on such matters.

**b. Equality and diversity / cohesion and integration**

Both the Community Committee Champion roles and the Corporate Parenting role aim to champion, address and monitor issues arising in their respective fields, whilst also providing clear links with the relevant Executive Member, Council officers and partner agencies. As such, these roles would also look to address any equality, diversity, cohesion or integration issues arising in their specific areas.

Also, Council representation on Outside Bodies and Children's Services Cluster Partnerships will enable those appointed Members to act as a conduit in terms of promoting the Council's policies and priorities. As such, this would potentially include matters relating to equality, diversity, cohesion or integration.

**c. Council policies and city priorities**

Council representation on, and engagement with those Outside Bodies, partnerships and organisations to which the Community Committee has authority to appoint, is in line with the Council's Policies and City Priorities.

**d. Legal implications, access to information and call in**

In line with the Council's Executive and Decision Making Procedure Rules, the power to Call In decisions does not extend to those decisions taken by Community Committees.

**e. Risk management**

In not appointing to those Outside Bodies or Cluster Partnerships listed within the report, there is a risk that the Council's designated representation on such organisations would not be fulfilled.

## **Conclusion**

39. The Community Committee is asked to consider and determine the appointments to those designated Outside Bodies, partnerships and organisations as detailed within the report and appendix.

## **Recommendations**

40. The Community Committee is asked to consider and confirm appointments to the following:-

- (i) The Elected Member representatives to work with the Outside Bodies identified above/at Appendix 1, or agree any changes to the schedule, having regard to the Appointments to Outside Bodies Procedure Rules, as summarised in this report;
- (ii) Member representatives to those Community Committee Champion roles, as listed;
- (iii) Member representatives to the local Children's Services Cluster Partnerships relevant to the Community Committee, as listed; and
- (iv) One Member representative to the Corporate Parenting Board.

41. The Committee is also invited to note the appointment of Councillor Bruce, as Chair of the Community Committee for the duration of 2017/18, as agreed at the recent Annual Meeting of Council.

### **Background information**

- None

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**Community Committee Appointments to Outside Bodies (South Outer)**

| Outside Body                         | Charity / Trust | Appointment Category | Appointment Determined By:- | Based on Proportionality | Restricted Appointment | Nature of Restriction | No of Places | Review Date | No of places to review | Current appointees | Cllr Y/N | Review Period |
|--------------------------------------|-----------------|----------------------|-----------------------------|--------------------------|------------------------|-----------------------|--------------|-------------|------------------------|--------------------|----------|---------------|
| Archbishop Margetson Trust Fund      | Yes             |                      |                             | No                       | No                     |                       | 3            | Jun-18      |                        | Robert Gettings    | Y        | 3 years       |
|                                      |                 |                      |                             |                          |                        |                       |              |             |                        | Mrs J Scholes      |          | 3 years       |
|                                      |                 |                      |                             |                          |                        |                       |              |             |                        | Mr M Rhodes        |          | 3 years       |
|                                      |                 |                      |                             |                          |                        |                       |              |             |                        | Mrs S Jackson      |          | 3 years       |
|                                      |                 |                      |                             |                          |                        |                       |              | Jun-18      |                        | Mr A Thornton      | Y        | 3 years       |
| Morley Town Centre Management Board  | No              |                      |                             | No                       | No                     |                       | 3            | Jun-17      | 3                      | Robert Finnigan    | Y        | Annual        |
|                                      |                 |                      |                             |                          |                        |                       |              | Jun-17      |                        | Judith Elliott     |          | Annual        |
|                                      |                 |                      |                             | No                       | No                     |                       |              | Jun-17      |                        | Neil Dawson        | Y        | Annual        |
| Morley Literature Festival Committee | No              |                      |                             | No                       | No                     |                       | 3            | Jun-17      | 3                      | Judith Elliott     | Y        | Annual        |
|                                      |                 |                      |                             |                          |                        |                       |              | Jun-17      |                        | Robert Finnigan    | Y        | Annual        |
|                                      |                 |                      |                             | No                       | No                     |                       |              | Jun-17      |                        | Robert Gettings    | Y        | Annual        |
|                                      |                 |                      |                             |                          |                        |                       |              |             |                        |                    |          |               |
|                                      |                 |                      |                             |                          |                        |                       | 9            |             | 6                      |                    | 9        |               |

Number of places 9  
 Places held pending review 6  
 Places currently filled beyond June 10 0  
 Number of places to fill 9

Number of Members in the Committee Area 12

| Percentage of Members on the Committee | Notional Places Allocated |
|--|---------------------------|
| Labour 50                              | 4.50                      |
| Liberal Democrat 8                     | 0.75                      |
| Conservative 0                         | 0.00                      |
| Morley Borough Independent 41.67       | 3.75                      |

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**Report of: Jill Wildman, Chief Officer Housing Management**

**Report to: Outer South Community Committee, Ardsley and Robin Hood, Morley North, Morley South and Rothwell Wards.**

**Report author: Ian Montgomery, Housing Manager – Tenant and Community Involvement 07891 271612**

**Date:**                      **For decision**

## **Community Committee nominations to Housing Advisory Panels (HAP)**

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### **Purpose of report**

1. To seek Ward Councillor nominations from the Outer South Community Committee to the Outer South Housing Advisory Panel (HAP)

### **Main issues**

2. There are 11 HAPs across the city, in geographical alignment with Community Committee's, with the exception of the East Inner Community Committee – which is split into two HAPs due to the large number of Council homes.
3. Ward Members play an important role in helping the panels undertake their wider tenant engagement role, giving insight into the needs of local communities and linking the priorities of the HAP with the Community Committee so that Council and other services work more effectively together.
4. Community Committees in their June 2017 round of nominations are therefore requested to:
  - a. Nominate up to 1 Ward Member per Ward within the HAP area (with the exception of Outer East which has 1 Ward, where 2 nominations from the same Ward are welcomed).

- b. To undertake the above on the basis that all nominations are for full members, with HAP voting rights.
  - c. Take into account the number of Council homes in each Ward. For Wards with relatively few Council homes nominations are sought on an optional basis (see Appendix 1).
5. Council nominations to the panel will continue to help develop local working relationships, especially between the local housing teams, the Tenant Engagement Service and the local Communities Teams. Closer working between these teams and services will also help maximise the opportunities for the joint funding of local projects and the identification and support for others to attract external income.

## **Corporate considerations**

6.

### **a. Consultation and engagement**

This report facilitates the necessary consultation and engagement with Community Committee Members in respect of appointments to the designated positions and Outside Bodies. Given that the Community Committee is the relevant appointing body, there is no requirement to undertake a public consultation exercise on such matters

### **b. Equality and diversity / cohesion and integration**

Council representation on Housing Advisory Panels enables those appointed Members to act as a conduit in terms of linking the Council's policies and priorities. It also encourages joint working between services to support local projects; these would potentially include matters relating to equality, diversity, cohesion or integration.

### **c. Council policies and city priorities**

Council representation on, and engagement with Housing Advisory Panels, to which the Community Committee has authority to appoint, is in line with the Council's Policies and City Priorities.

### **d. Resources and value for money**

Council representation on the HAPs encourages closer working relationships, in particular the opportunities for the joint funding of projects that meet local needs.

### **e. Legal implications, access to information and call in**

In line with the Council's Executive and Decision Making Procedure Rules, the power to Call In decisions does not extend to those decisions taken by Community Committees.



## **f. Risk management**

In not appointing to the HAPs, there is a risk that the Council's designated representation would not be fulfilled and the opportunities and benefits to local tenants and residents not maximised.

## **Conclusion**

7. The Housing Service is seeking nominations to Housing Advisory Panels. Community Committees are requested to nominate up to 1 Ward Councillor per Ward within the HAP area. The nominations to the HAPs will continue to help the service build positive working relationships with the Committee and to ensure local priorities are reflected in panel activity.

## **Recommendations**

8. The Outer South Community Committee is requested to nominate up to 1 Ward Member per Ward from each of the Ardsley and Robin Hood, Morley North, Morley South and Rothwell Wards within the HAP area.

## **Background information**

- The Environment and Housing Scrutiny Board have requested that more information about the wider Tenant Engagement Framework, and key forums within this (such as VITAL – the Voice of Involved Tenants across Leeds) is shared with Community Committees to raise awareness and help strengthen relationships between services.
- The Tenant Engagement Team are undertaking a review of the Housing Advisory Panels during 2017/18 that will include seeking the views of Ward Members, tenants and others
- Key functions of Housing Advisory Panels are to:
  - Be aware of the needs of local communities and wider Council priorities and use HAP funds to support a range of community and environmental projects that help support these.
  - Work with local housing and other Council teams to help review and monitor the delivery of local services and help shape services that meet the local communities needs.
  - Support all forms of tenant engagement activity, linking local activities and projects with Communities Teams and other partners. More information is available from [www.leeds.gov.uk/hap](http://www.leeds.gov.uk/hap) or from the Tenant and Community Involvement Service, 0113 378 3330 or email [housingadvisorypanel@leeds.gov.uk](mailto:housingadvisorypanel@leeds.gov.uk)

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Appendix 1

| Housing Advisory Panel     | Homes | Wards                         | Homes |
|----------------------------|-------|-------------------------------|-------|
| Inner East (2 Wards)       | 7278  | Gipton and Harehills          | 2774  |
|                            |       | Burmantofts and Richmond Hill | 4504  |
| Inner North East (3 Wards) | 3105  | Moortown                      | 501   |
|                            |       | Roundhay                      | 630   |
|                            |       | Chapel Allerton               | 1974  |
| Inner North West (4 Wards) | 6230  | Headingley                    | 151   |
|                            |       | Weetwood                      | 1367  |
|                            |       | Hyde Park and Woodhouse       | 2231  |
|                            |       | Kirkstall                     | 2481  |
| Inner South (3 Wards)      | 6630  | City and Hunslet              | 1926  |
|                            |       | Middleton Park                | 2221  |
|                            |       | Beeston and Holbeck           | 2483  |
| Inner West (2 Wards)       | 5734  | Bramley and Stanningley       | 2836  |
|                            |       | Armley                        | 2898  |
| Outer East (1 Ward)        | 4508  | Killingbeck and Seacroft      | 4508  |
| Outer North East (3 Wards) | 2413  | Harewood                      | 393   |
|                            |       | Wetherby                      | 863   |
|                            |       | Alwoodley                     | 1157  |
| Outer North West (4 Wards) | 3675  | Adel and Wharfedale           | 652   |
|                            |       | Guiseley and Rawdon           | 710   |
|                            |       | Horsforth                     | 910   |
|                            |       | Otley and Yeadon              | 1403  |
| Outer South (4 Wards)      | 4247  | Ardley and Robin Hood         | 883   |
|                            |       | Morley North                  | 948   |
|                            |       | Morley South                  | 1117  |
|                            |       | Rothwell                      | 1299  |
| Outer South East (4 Wards) | 5492  | Garforth and Swillington      | 900   |
|                            |       | Kippax and Methley            | 1147  |
|                            |       | Temple Newsam                 | 1561  |
|                            |       | Crossgates and Whinmoor       | 1884  |
| Outer West (3 Wards)       | 5014  | Calverley and Farsley         | 768   |
|                            |       | Pudsey                        | 1722  |
|                            |       | Farnley and Wortley           | 2524  |

May-17

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**Report of:** The South East Area Leader

**Report to:** Outer South Community Committee  
(Ardsley & Robin Hood, Morley North, Morley South and Rothwell)

**Report author:** Carly Grimshaw

**Date:** 26<sup>th</sup> June 2017 **For decision**

**Title:** Outer South Community Committee Sub Group Nominations

## 1. Purpose of Report

To make nominations to each of the Outer South Community Committee Sub Groups for 2017/18, and agree which reports should be presented to them.

## 2. Main Issues

Members will have considered Appointments to Outside Bodies and Community Champions elsewhere on the Community Committee agenda. Members are now asked to make nominations to each of the Outer South Community Committee Sub Groups for 2017/18. The 2016/17 representatives are shown below:

| Sub Group                                | Number of places | Current Appointees  | Community Committee Champion |
|--|------------------|---|------------------------------|
| <b>Children &amp; Families Sub Group</b> | 4                | Cllr Karen Bruce (Chair)<br>Cllr Lisa Mulherin<br>Cllr Bob Gettings<br>Cllr Judith Elliott                            | Cllr Karen Bruce             |
| <b>Community Centres Sub Group</b>       | 4                | Cllr David Nagle (Chair)<br>Cllr Judith Elliott<br>Cllr Bob Gettings<br>Cllr Lisa Mulherin                            | n/a                          |
| <b>Environmental Services</b>            | 4                | Cllr Karen Bruce (Chair)<br>Cllr Robert Finnigan<br>Cllr Karen Renshaw<br>Cllr Shirley Varley                         | Cllr Karen Bruce             |
| <b>Older Person's Working Group*</b>     | 4                | Cllr Karen Renshaw (Chair)<br>Cllr Karen Bruce<br>Cllr Shirley Varley<br>(representing Morley North and Morley South) | Cllr Karen Renshaw           |

3. Following the implementation of Community Committees and the new streamlined approach to reports being presented, members are asked to agree to the service reports being presented to the following sub groups and ward based briefings (WBB), as outlined below

| Wellbeing scheme                      | Organisation          | Proposed sub group           | Date                           |
|---------------------------------------|-----------------------|------------------------------|--------------------------------|
| Site Based Gardeners                  | Parks & Countryside   | Environmental Sub            | 22 <sup>nd</sup> November 2017 |
| Outer South Garden Maintenance Scheme | Morley Elderly Action | Older Person's Working Group | 29 <sup>th</sup> January 2018  |
| Morley Literature Festival            | Morley Lit Fest       | WBB Morley North & South     | ?                              |

#### 4. Recommendation

Members are invited to nominate representatives for each of the Outer South Community Committee Sub Groups.

Members are requested to agree to the reports listed in point 3 being presented to the appropriate sub group for discussion and approval.



**Report of:** The South East Area Leader

**Report to:** Outer South Community Committee  
(Ardsley & Robin Hood, Morley North, Morley South and Rothwell)

**Report author:** Carly Grimshaw

**Date:** Monday, 26<sup>th</sup> June 2017

**For decision**

## **Outer South Community Committee Forward Plan 2017/18**

---

### **Purpose of report**

1. This report presents the Outer South Community Committee (OSCC) Forward Plan for 2017/18. It details the Community Committee meeting dates and sets out proposals for workshop themes and topics. It also highlights the work of the Community Committee Champions and the work of the Community Committee in relation to the Council Constitution and associated delegations which are managed through its sub group structure.

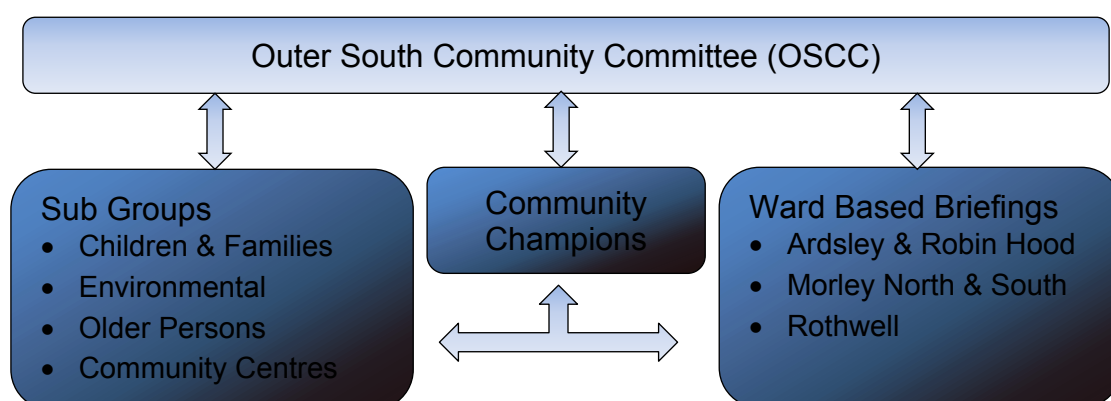
### **Background information**

2. Leeds City Council has agreed a constitution which sets out how the Council operates, how decisions are made and the procedures which are followed to ensure that these are efficient, transparent and accountable to local people. Some of these processes are required by law, while others are a matter for the Council to choose.
3. In order to give local citizens a greater say in Council affairs, Community Committees were established to represent all areas of the City. The Constitution states that the Executive make arrangements for the discharge of some functions for which it is responsible, by tasking Community Committees. The Executive has identified a number of functions that Community Committees can make decisions on however, the Executive remains ultimately responsible for these services and may remove or limit a Community Committee's delegation. As with the Executive, in exercising their powers, Community Committees must make decisions which are in line with the Council's overall policies and budget. The Community Committees involve all the Councillors from the Wards within each Committee area and meetings are held in public. The following areas are delegated to the OSCC:

- a. Wellbeing, Youth Activities, Capital Budgets
- b. Facilities, Community Centres
- c. Environmental Services
- d. Parks & Countryside
- e. Community Infrastructure Levy (CIL)

### Outer South Community Committee Structure

4. The OSCC has put in place a sub structure to provide support, monitor performance and, when required, make decisions in relation to the delegations it is responsible for. These are:
  - Children and Families Sub Group
  - Community Centres Sub Group
  - Environmental Sub Group
  - Older Person's Working Group
5. Minutes, action plans and reports are shared with the Community Committee via email prior to meetings and updates are provided through the Update Report.
6. Driving the work of the Community Committee through the Sub Groups are the Community Committee Champions. The Community Committee Champion role aims to provide local leadership for each theme, whilst acting as a vital interface with service leads. Community Committee Champions aim to meet quarterly with Service Leads and are well placed to shape the local agenda around each theme, working with services. Information on the activities of the sub groups is included in the Community Committee Update Report.
7. Community Committees are working to improve community involvement and engagement in local decision making. Themed workshops provide a forum for Councillors, residents, local groups and services to consider issues affecting their communities and find solutions. Topics are determined in collaboration with Community Committee Champions, Service Leads and in some cases in consultation with local partners and community organisations.
8. The structure of the Outer South Community Committee can be illustrated and summarised as follows:





## Outer South Community Committee Workshops 2016/17

9. The OSCC held five workshops in 2016/17 covering key issues in the area. These were:

| Date       | Theme               | Workshop Topic  |
|------------|---------------------|---|
| 08/03/2017 | Health & wellbeing  | Carers in Outer South information sharing                     |
| 03/11/2016 | Transport           | Public transport strategy for Leeds                           |
| 17/11/2016 | Employment & Skills | Employment Opportunities for women in science and engineering |
| 11/7/2016  | Children & Families | Open spaces to keep young people active                       |
| 28/11/2016 | Community Safety    | Domestic Violence   |

- a. Actions from each of the workshops have been fed back to services and through relevant Sub Groups of the Community Committee where key partners are helping to deliver against the actions and improve service delivery.
- b. Actions will be progressed and monitored through services, relevant Sub Groups and Community Committee Champions meetings and updates will be provided by Community Committee Champions through the Update Report.

## Main issues

10. Whilst the Community Committee format has proved successful in the Outer South opportunities exist to further develop and embed the approach. Members are asked to consider the following:

- a. in part, success has been due to managing down the number of reports that would previously have come to this Community Committee, together with showcasing local issues determined by the champions at themed workshops. Members may want to consider scope of future agendas;
- b. Service delegations are currently managed through the Sub Group structures. Through the Community Champion leadership, the Sub Groups play an increasing role in driving service improvements locally. Currently, updates are provided at each Community Committee through the Update Report. These updates could form the basis of an annual report from each Sub Group
- c. Community Committee Champions have played an active role in shaping the agenda and working with Service Leads which has had a positive impact. This connectivity with services is essential to achieving increased improvement and local influence on service delivery and in particular when dealing with services delegated to Community Committee. There is a need to develop the role of the Community Champions to monitor performance and service improvements
- d. The use of Facebook and features such as video by the Chair and Champions to promote Community Committee events has been effective in reaching a wider audience and securing attendance at Community Committee workshops. The Communities Team will continue to explore innovative ways to develop the use of social media through profiling the role of the Chair and Community Champions.

11. Attached at **Appendix 1** is the draft forward plan for the OSCC and workshops for 2017/18. Proposed topics will be considered and agreed in collaboration with Community Committee Champions and service leads.

12. **Appendix 2** details the sub group and ward based briefings for 2017/18, where available.

## **Conclusions**

13. The new ways of working have enabled engagement with a range of services, stakeholders and residents on a number of topics across the area. This has provided a platform to widen the conversation and make connections with all involved including local communities and service users in the issues that matter to them.

14. Community Committee Champions have played an active role in shaping the agenda and working with Service Leads which had a positive impact.

15. Greater publicity and communications continues to play a key role in promoting the Community Committee and new ways of engagement with residents and local groups. Various promotional activities have been used to publicise and promote meetings and workshops to residents, local groups and service partners. The Facebook page and Twitter accounts are updated regularly with information about events and meetings. This also provides an opportunity for residents to post comments or questions before the Community Committee.

## **Recommendations**

16. The Community Committee is asked to:

- a. Note the content of the report and make comment as appropriate;
- b. Confirm Community Committee Champions and Sub Group Members (Appendix 2);
- c. Receive a summary of workshops including outcomes through the Update Report;

## **Background documents<sup>1</sup>**

17. None.

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<sup>1</sup> The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting Accordingly this list does not include documents containing exempt or confidential information, or any published works Requests to inspect any background documents should be submitted to the report author.

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| PROPOSED FORWARD PLAN FOR 2016/17<br>OUTER SOUTH COMMUNITY COMMITTEE AND WORKSHOPS                            |  |   |  |
|---|--|---|--|
| Core Business   | Appeals against refusal of inspection documents<br>Exempt information<br>Late items<br>Declarations of disclosable pecuniary interests<br>Apologies for absence  | Minutes of last meeting<br>Open Forum<br>Wellbeing Report<br>Update Report<br>Review of previous themed meeting |  |
| MAY 2017 MEETING FOR ELECTION OF CHAIR FOR 2017/18  |  |   |  |
| JUNE 2017 MEETING FOR:<br>• REVIEW OF PREVIOUS YEAR OPERATION<br>• FORWARD PLANNING FOR FUTURE OSCC WORKSHOPS |  |   |  |
| Community Committee Date<br>(Workshop dates TBC)  | Ideas for Workshop Topic   | Community Committee Champion(s)   | Service Lead<br>Key Contributors                             |
| 26 <sup>th</sup> June 2017  | <b>Recycling in the Outer South</b><br>Looking at statistics for recycling in the area, barriers and how we can help everyone to recycle.                        | Environmental Champion  | Janice Frost   |
| 18 <sup>th</sup> September 2017   | <b>End of life planning/ Dementia friendly</b>   | Health & Wellbeing & Adult Social Care  | Carole Clark<br>Carole Law<br>Brian Garbett                  |
| 27 <sup>th</sup> November 2017  | <b>European City of Culture 2023 Bid</b>   | TBC   | Cluny Macpherson<br>Leanne Buchan<br>Sarah Priestley         |
| 26 <sup>th</sup> February 2018  | <b>Children &amp; Young People- Youth Summit</b><br>A workshop with young people aged 14-19 looking at how the OSCC should spend 2018/19 Youth Activity Funding. | Children's Services Champion  | Caroline Webb<br>Glen O Malley<br>Helen Kerr<br>Keith Lander |

## Outer South Community Committee Sub Groups

## Appendix 2

| Theme                                   | Community Committee Champion | Meeting Dates                              |
|---|------------------------------|--|
| Adult Social Care                       | TBC                          | Summer 2017<br>November 2017<br>March 2018 |
| Children's Services and Corporate Carer | TBC                          |  |
| Employment, Skills and Welfare          | TBC                          |  |
| Environment & Community Safety          | TBC                          |  |
| Health and Wellbeing                    | TBC                          |  |

| Sub Groups                      | Ward Members | Meeting dates  |
|---------------------------------|--------------|--|
| Community Centre Sub Group      | TBC          | tbc  |
| Children and Families Sub Group | TBC          | 27/06/2017<br>24/10/2017<br>06/02/2018               |
| Older Person's Working Group    | TBC          | 18/07/2017<br>25/09/2017<br>29/01/2018<br>21/05/2018 |
| Environmental Sub Group         | TBC          | 05/07/2017<br>22/11/2017<br>14/03/2017               |

| Ward Based Briefings | Meeting dates        |
|----------------------|----------------------|
| Ardsley & Robin Hood | 3 times per year TBC |
| Morley North         | 3 times per year TBC |
| Morley South         | 3 times per year TBC |
| Rothwell             | 3 times per year TBC |



**Report of:** South East Area Leader

**Report to:** Outer South Community Committee  
(Ardsley & Robin Hood, Morley North, Morley South and Rothwell)

**Report author:** Carl Hinchliffe - Area Support Officer

**Date:** Monday 26<sup>th</sup> June 2017 **For decision**

## **Outer South Community Committee Delegated Budget Report**

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### **Purpose of report**

1. This report seeks to provide Members with:
  - a. Details of the Wellbeing Budget position (Table 1)
  - b. Wellbeing proposals for 2017/18 for consideration and approval (paragraph 11)
  - c. Details of the projects approved via Delegated Decision (paragraph 14)
  - d. Details of the Youth Activities Fund (YAF) position (Table 2)
  - e. Details of the Small grants Budget (Table 3)
  - f. Details of the Capital Budget (Table 4)
  - g. Details of the Community Skips Budget (Table 5)

### **Background information**

2. Each Community Committee has been allocated a Wellbeing Budget which it is responsible for administering. The aim of this budget is to support the social, economic and environmental wellbeing of the area by using the funding to support projects that contribute towards the delivery of local priorities.
3. The Wellbeing Fund Large Grant programme supports the social, economic and environmental wellbeing of a Community Committee area by funding projects that contribute towards the delivery of local priorities. A group applying to the Wellbeing fund must fulfil various eligibility criteria including evidencing appropriate management arrangements and finance controls are in place; have relevant policies to comply with legislation and best practice e.g. safeguarding and equal opportunities and be unable to cover the costs of the project from other funds.

4. Projects eligible for funding could be community events; environmental improvements; crime prevention initiatives or opportunities for sport and healthy activities for all ages. In line with the Equality Act 2010 projects funded at public expense should provide services to citizens irrespective of their religion, gender, marital status, race, ethnic origin, age, sexual orientation or disability; the fund cannot be used to support an organisation's regular business running costs; it cannot fund projects promoting political or religious viewpoints to the exclusion of others; projects must represent good value for money and follow Leeds City Council Financial Regulations and the Council's Spending Money Wisely policy; applications should provide, where possible, three quotes for any works planned and demonstrate how the cost of the project is relative to the scale of beneficiaries; the fund cannot support projects which directly result in the business interests of any members of the organisation making a profit.
5. Wellbeing funding cannot be paid retrospectively. An application form must be submitted and approved by the Community Committee before activities or items being purchased through Wellbeing funding are completed or purchased.
6. Members are reminded that the necessary scrutiny of applications to satisfy our own processes, financial regulations and audit, requires the deadline for receipt of completed applications to be at least five weeks prior to any Community Committee. Some applications will be approved via Delegated Decision Notice (DDN) following consultation with Members outside of the Community Committee meeting cycle.

## Main issues

### Wellbeing Budget Position 2017/18

7. The total revenue budget approved by Executive Board for 2017/18 was £123,010.00. **Table 1** shows a carry forward figure of **£49,869.00** which includes underspends from projects completed in 2016/17. **£29,603.00** represents Wellbeing allocated to projects in 2016/17 and not yet completed. The total revenue funding available to the Community Committee for 2017/18 is therefore **£143,276.00**. A full breakdown of the projects approved or ring-fenced is available on request.
8. It is possible that some of the projects may not use their allocated spend. This could be for several reasons including the project no longer going ahead, the project not taking place within the dates specified in the funding agreement or failure to submit monitoring reports. Due to this the final revenue balance may be greater than the amount specified in Table 1.
9. The Community Committee is asked to note that **£81,532.00** has been allocated from the 2017/18 Wellbeing revenue budget as area wide ring-fences as listed in **Table 1** and there is a remaining balance of **£61,744.00** available for projects in 2017/18.

**TABLE 1: Revenue Wellbeing Budget 2017/18**

|  | £                  |
|--|--------------------|
| <b>INCOME: 2017/18</b>                     | <b>£123,010.00</b> |
| Balance Brought Forward from 2016/17       | £49,869.00         |
| Less Projects Brought Forward from 2016/17 | £29,603.00         |
| <b>TOTAL AVAILABLE: 2017/18</b>            | <b>£143,276.00</b> |
| <b>Area Wide Ring Fenced Projects</b>      |                    |
| Sustainable Economy and Culture            | £6,800.00          |
| Small Grants Scheme                        | £5,000.00          |
| Community Committee Engagement             | £1,800.00          |

|                                       |                   |
|---------------------------------------|-------------------|
| <b>Safer And Stronger Communities</b> | <b>£28,100.00</b> |
| Community Safety                      | £3,000.00         |
| Site Based Gardeners                  | £23,900.00        |
| Community Skips                       | £1,200.00         |

|                                   |                   |
|-----------------------------------|-------------------|
| <b>Health and Well Being</b>      | <b>£41,632.00</b> |
| Garden Maintenance Scheme         | £19,700.00        |
| Community Heroes Event 2017       | £1,000.00         |
| International Day of Older People | £1,500.00         |
| Xmas trees & lights               | £16,000.00        |
| Money Buddies                     | £3,432.00         |

|  |                  |
|--|------------------|
| <b>Children and Families</b>             | <b>£5,000.00</b> |
| Activities for Children and Young People | £5,000.00        |

|  |                   |                   |                   |                   |                   |
|--|-------------------|-------------------|-------------------|-------------------|-------------------|
| <b>Total Spend: Area Wide Ring Fenced Projects</b> | <b>£81,532.00</b> |                   |                   |                   |                   |
| <b>Balance Remaining Split Across Four Wards</b>   | <b>£61,744.00</b> | <b>£15,436.00</b> | <b>£15,436.00</b> | <b>£15,436.00</b> | <b>£15,436.00</b> |

| Ward Projects   | £                 | Ward Split           |                   |                   |                  |
|---|-------------------|----------------------|-------------------|-------------------|------------------|
|   |                   | Ardsley & Robin Hood | Morley North      | Morley South      | Rothwell         |
| Morley Arts Festival  | £10,000.00        |                      | £5,000.00         | £5,000.00         |                  |
| Morley Paths Partnership                                      | £2,150.00         |                      | £1,075.00         | £1,075.00         |                  |
| Morley Town Centre Manager                                    | £8,296.00         |                      | £4,148.00         | £4,148.00         |                  |
| Morley Community Church (Summer Sports & Adventure Programme) | £992.00           |                      | £496.00           | £496.00           |                  |
| Litter Bins (Morley South) - Rein Road/Bantam Grove           | £440.00           |                      |                   | £440.00           |                  |
| Rothwell Celebrations   | £8,000.00         |                      |                   |                   | £8,000.00        |
| <b>Totals</b>   | <b>£29,878.00</b> |                      | <b>£10,719.00</b> | <b>£11,159.00</b> | <b>£8,000.00</b> |

|  |                    |                   |                  |                  |                  |
|--|--------------------|-------------------|------------------|------------------|------------------|
| <b>Total Spend: Area Wide + Ward Projects</b>  | <b>£111,410.00</b> |                   |                  |                  |                  |
| <b>Balance Remaining Minus Projects Rolled Forward From 2016 - 17 Allocated To Specific Wards (Total/Per Ward)</b> | <b>£31,866.00</b>  | <b>£16,347.50</b> | <b>£2,536.50</b> | <b>£3,351.50</b> | <b>£9,630.50</b> |

## **Wellbeing and Capital Projects for Consideration and Approval**

10. There are no projects presented for Members' consideration as all have been approved by DDN (paragraph 14).

### **Delegated Decisions (DDN)**

11. Sometimes urgent decisions may need to be made in between formal Community Committee meetings regarding the administration of Wellbeing and Youth Activity budgets and also regarding the use of the Community Infrastructure Levy (CIL) Neighbourhood Fund which has been allocated to the Committee. Concurrently with the Committee, designated officers have delegated authority from the Director of Communities and Environment to take such decisions.
12. The Community Committee has previously approved the following 'minimum conditions' in order to reassure Members that all delegated decisions would be taken within an appropriate governance framework, with appropriate Member consultation and only when the following such conditions have been satisfied:
- a) consultation must be undertaken with all committee/relevant ward members prior to a delegated decision being taken
  - b) a delegated decision must have support from a majority of the community committee elected members represented on the committee (or in the case of funds delegated by a community committee to individual wards, a majority of the ward councillors), and
  - c) details of any decisions taken under such delegated authority will be reported to the next available community committee meeting for members' information
13. The Committee is invited to review the conditions previously agreed and consider whether any amendments are required, prior to agreeing such conditions for operation in the forthcoming municipal year.
14. Since the last Community Committee on 27<sup>th</sup> February 2017, the following projects have been considered and approved by DDN:
- a) Money Buddies - £3,432 (included in Table 1)
  - b) Rothwell May Day celebrations – £1,020 (included in Table 1 as taken from the Rothwell Celebrations ring-fenced budget)
  - c) Rothwell Summer Carnival - £3,000 (included in Table 1 as taken from the Rothwell Celebrations ring-fenced budget)
  - d) Cold Calling Control Zone: Morley North - £300 (included in Table 1 as taken from the Community Safety ring-fenced budget)
  - e) Morley Community Church: Summer Sports & Adventure Project - £3,780 (included in Table 1)
  - f) Litter Bins in Morley South - £440 (included in Table 1)
  - g) YAF projects - £39,120.75 (included in table 2)



## Youth Activities Fund Position 2017/18

15. The Youth Activities Fund (YAF) allocation to the Outer South Community Committee is **£48,620.00** for 2017/18. **£33,612.00** was carried forward from 2016/17 however **£22,480.00** was already allocated to projects. The net amount carried forward therefore is **£11,132.00** giving a total available fund of **£59,752.00** for 2017/18.

16. The Community Committee is asked to note that so far, a total of **£39,120.75** has been allocated to projects from the 2017/18 YAF as listed in **Table 2** and there is a remaining balance of **£20,631.25**. A full breakdown of the projects is available on request.

**TABLE 2: Youth Activities Fund 2017/18**

|  | Total Allocation                 | Ward Split<br>8-17 Population (9,841) |                     |                     |                   |
|--|----------------------------------|---------------------------------------|---------------------|---------------------|-------------------|
|  |                                  | 2,634                                 | 2,391               | 2,239               | 2,577             |
|  |                                  | Ardsley & Robin Hood                  | Morley North        | Morley South        | Rothwell          |
| <b>Income 2017/18</b>  | <b>£48,620.00</b>                | £13,010.71                            | £11,814.66          | £11,061.05          | £12,733.58        |
| Carried forward from 2016/17   | <b>£33,612.00</b>                |                                       |                     |                     |                   |
| Less projects carried forward from 2015/16   | <b>£22,480.00</b>                |                                       |                     |                     |                   |
| Total available budget for 2017/18   | <b>£59,752.00</b>                | £15,989.63                            | £14,519.74          | £13,593.59          | £15,649.04        |
| <b>Projects 2017/18</b>  | <b>Amount Requested from YAF</b> | <b>Ardsley &amp; Robin Hood</b>       | <b>Morley North</b> | <b>Morley South</b> | <b>Rothwell</b>   |
| OS Get Active Project  | <b>£4,135.75</b>                 | £1,033.94                             | £1,033.94           | £1,033.94           | £1,033.94         |
| Mini Breeze Events   | <b>£15,400.00</b>                | £3,850.00                             | £3,850.00           | £3,850.00           | £3,850.00         |
| Rothwell Park Cycle Hub  | <b>£2,585.00</b>                 |                                       |                     |                     | £2,585.00         |
| Holiday Programme  | <b>£16,000.00</b>                | £4,000.00                             | £4,000.00           | £4,000.00           | £4,000.00         |
| Youth Service Consultation   | <b>£1,000.00</b>                 | £250.00                               | £250.00             | £250.00             | £250.00           |
| <b>Total Spend Against Projects</b>  | <b>£39,120.75</b>                | <b>£9,133.94</b>                      | <b>£9,133.94</b>    | <b>£9,133.94</b>    | <b>£11,718.94</b> |
| <b>Remaining Balance per Ward</b>  | <b>£20,631.25</b>                | <b>£6855.69</b>                       | <b>£5385.80</b>     | <b>£4459.65</b>     | <b>£3930.10</b>   |
| <b>Balance Remaining Minus Projects Rolled Forward From 2016 - 17 Allocated To Specific Wards (Total/Per Ward)</b> |                                  | <b>£5,403.00</b>                      | <b>£1,882.27</b>    | <b>£1,882.27</b>    | <b>£3,813.93</b>  |

## Small Grants Budget 2017/18

17. The following table outlines the Outer South Small Grants approved so far. Of the **£5,000.00** ring fenced for Small Grants, the Outer South Community Committee has a remaining balance of **£4,381.41**. Members are asked to note the Small Grants allocation summarised below in **Table 3**.

**TABLE 3: Small Grants 2017/18**

| Project                      | Organisation/Department             | Ward(s)                     | Cost of Project   | Amount Requested |
|------------------------------|-------------------------------------|-----------------------------|-------------------|------------------|
| (PHAB) Youth Group           | Prince Philip Centre                | Rothwell                    | £6,048.00         | £118.59          |
| Great Get Together - Morley  | Morley Town Centre Management Board | Morley North & Morley South | £4,000.00         | £500             |
| <b>Totals</b>                |                                     |                             | <b>£10,048.00</b> | <b>£618.59</b>   |
| <b>Small Grant Remaining</b> |                                     |                             | <b>£4,381.41</b>  |                  |

**Capital Budget 2017/18**

18. At June 2017 the Outer South Community Committee has a capital budget of **£30,771.00** available to spend. Members are asked to note the capital allocation broken down by ward and summarised in **Table 4**.

**TABLE 4: Capital 2017/18**

|   |                   | Ardsley & Robin Hood | Morley North      | Morley South      | Rothwell          |
|---|-------------------|----------------------|-------------------|-------------------|-------------------|
| <b>Balance Remaining (per ward) Sep 2015</b>              | <b>£51,499.56</b> | <b>£12,122.55</b>    | <b>£15,523.64</b> | <b>£12,469.55</b> | <b>£11,423.69</b> |
| Churwell Environmental Volunteers                         | £1,743.26         |                      | £1,743.26         |                   |                   |
| Rothwell Skate Park                                       | £10,000.00        |                      |                   |                   | £10,000.00        |
| Churwell Park CCTV  | £2,784.00         |                      | £2,784.00         |                   |                   |
| Morley Town Hall Kitchen                                  | £2,378.25         |                      | £2,378.25         | £2,378.25         |                   |
| <b>Balance Remaining (per ward) Mar 2016</b>              | <b>£34,594.05</b> | <b>£12,122.55</b>    | <b>£9,528.86</b>  | <b>£11,280.43</b> | <b>£1,423.69</b>  |
| Capital Injection as part of the receipts Oct 15 - Mar 16 | £11,324.90        | £2,831.22            | £2,831.22         | £2,831.22         | £2,831.22         |
| <b>Balance Remaining (per ward) Apr 2016</b>              | <b>45,918.95</b>  | <b>14,953.77</b>     | <b>12,360.08</b>  | <b>14,111.65</b>  | <b>4,254.91</b>   |
| Springhead Park Dementia Garden                           | £4,254.00         |                      |                   |                   | £4,254.00         |
| Drighlington Bottle Bank                                  | £3,000.00         |                      | £3,000.00         |                   |                   |
| SID Whitehall Road  | £3,110.00         |                      | £3,110.00         |                   |                   |
| SID Gildersome  | £1,555.00         |                      | £1,555.00         |                   |                   |
| SID Scotchman Lane  | £3,110.00         |                      |                   | £3,110.00         |                   |
| <b>Balance Remaining (per ward) June 2017</b>             | <b>£33,999.95</b> | <b>£14,953.77</b>    | <b>£7,805.08</b>  | <b>£11,001.65</b> | <b>£0.91</b>      |

**Community Skips Update**

19. The following table outlines the Outer South Community Skips approved so far. Of the **£1,200.00** ring-fenced for Community Skips, the Outer South Community Committee has a total of **£1033.33** available to spend. Members are asked to note the Community Skips allocation broken down by ward and summarised below in **Table 5**.

**TABLE 5: Community Skips 2017/18**

| Location of Skip                                    | Date                        | Total Amount     | Ardsley & Robin Hood | Morley North | Morley South | Rothwell |
|---|-----------------------------|------------------|----------------------|--------------|--------------|----------|
| The Pastures, Rothwell (May Day Event Celebrations) | 28 <sup>th</sup> April 2016 | £166.67          |                      |              |              | £166.67  |
| <b>Total:</b>                                       |                             | <b>£1,200.00</b> |                      |              |              |          |
| <b>Remaining Balance:</b>                           |                             | <b>£1033.33</b>  |                      |              |              |          |

## **Conclusion**

20. The report provides up to date information on the Community Committee's Wellbeing Budget.

## **Recommendations**

21. Members are asked to:

- a. Note details of the Wellbeing Budget position (paragraph 7)
- b. Note details of the revenue budget projects agreed to date including projects approved by Delegated Decision Notice (Table 1)
- c. Note details of the Youth Activities Fund (YAF) position (Table 2)
- d. Note details of the Small Grants Budget (Table 3)
- e. Note details of the Capital Budget (Table 4)
- f. Note details of the Community Skips Budget (Table 5)
- g. Review the minimum conditions (paragraph 12 of this report), consider whether any amendments are required and approve such conditions for operation in 2017/2018. These conditions would need to be satisfied prior to an urgent delegated decision being taken in between formal Community Committee meetings in respect of the administration of Wellbeing and Youth Activity budgets and also the use of the CIL Neighbourhood Fund which has been allocated to the Committee.

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**Report of:** The South East Area Leader

**Report to:** The Outer South Community Committee  
(Ardsley & Robin Hood, Morley North, Morley South and Rothwell)

**Report Author:** Carly Grimshaw

**Date:** 26<sup>th</sup> June 2017

For decision

## Outer South Community Committee Update Report

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### Purpose of report

1. To bring to members' attention an update of the work which the communities team is engaged in, based on priorities identified by the community committee that are not covered elsewhere on this agenda. It provides opportunities for further questioning or to request a more detailed report on a particular issue.

### Main issues

Updates by theme:

#### Children and Families: Councillor Karen Bruce

2. The **Children & Families Sub Group** met on Wednesday 9<sup>th</sup> March 2017. Minutes have been circulated by email. The group considered and made recommendations for the Youth Activities Funded projects for 2017/18. Details of the projects approved are included in the Delegated Budgets Report.
3. The next meeting will take place on Thursday 27<sup>th</sup> June 2017 at Blackburn Hall, Rothwell.
4. The Children's Champion has also instigated exploratory work on projects to tackle key issues including; sanitary products for school aged girls, CSE & cyber safety and family counselling.
5. In the short term **sanitary products** are being distributed to all schools in Rothwell via the charity 'Fareshare'. Longer term, '**Donation stations**' are intended to be established in a suitable location in each ward, most likely a supermarket, for members of the public to donate new packets of sanitary products. These will be collected and distributed to

**foodbanks, schools and crisis centres** in the area. The Communities team is coordinating this and will consult with ward members.

6. Work is currently ongoing to scope the costs and practicalities of delivering **CSE & cyber safety** education to all young people in the area, and some measure of family counselling service for all in the Outer South. The police PWA has a number of officers trained to be able to deliver sessions in online safety to children and parents and are able to offer this service free to all schools in the Outer South. Possible opportunities will be discussed in more detail at the next Children & Families Sub Group

#### **Environment: Councillor Karen Bruce**

7. The Environment sub group met on the 22<sup>nd</sup> March 2017 at the **RERF (Recycling & Energy Recovery Facility)** at Veolia, Leeds and minutes were distributed by email.
8. Attendees had a guided tour of the facility, which is designed to remove and sort recyclables before the combustion process. This state-of-the-art technology is a safe and efficient way of treating residual black bin waste, with the plant helping to increase recycling rates and to generate energy. It also significantly reduces the amount of waste the city sends to landfill, as once the recyclables have been removed the remaining waste is burnt in carefully controlled conditions, with the heat from the combustion process being used to turn water into steam. This generates enough power for 22,000 homes in Leeds
9. Localities, Parks & Countryside, Housing Leeds, Highways & Transportation and Waste Management all provided key updates that related to the Outer South area. Waste Management advised of the proposed **charges for bulky waste collections**, as well as replacement bins in the near future.
10. Parks & Countryside advised that work was on schedule for the **Dementia Gardens** in **Rothwell** which went on to be opened on the 17<sup>th</sup> May. The very wet weather didn't detract from the crowds attending the opening ceremony to support this worthwhile project.

#### **Changes to Parkswatch Service**

11. The Parkswatch service transferred to Safer Leeds from Parks in 2013. The service was responsible for **patrolling green spaces and parks**, locking and unlocking cemeteries, monitoring of traveller injunctions and occasional work with West Yorkshire Police. There have been **6 officers** undertaking Parkswatch patrols, working seasonal hours. Over the last few months, intensive work has been undertaken to **modernise and redesign** the Parkswatch service
12. The team has now been integrated into the **wider Safer Leeds Patrol Team**, commencing April 2017. The new team comprises **20 officers** undertaking a **wider range of duties** including all of the above, plus: patrolling of estates to prevent ASB, responding to LCC alarm calls, routine patrols to LCC assets, patrolling of industrial

estates where this is a paid for service and **partnership working** with other services including West Yorkshire Police. Work has also commenced on joining up the work of the Safer Leeds Officer Patrol Team with the Council's ASB team in an attempt to find **sustainable solutions** to some of the ASB type problems the team encounters.

### **Community Safety: Councillor Lisa Mulherin**

13. Following the last Community Committee workshop on **Domestic Abuse** the Area Support Team and Safer Leeds' Domestic Violence Team have been working together on an **action plan** created from the workshop discussions. Leaflets, posters and other materials are being distributed to the majority of public venues in the outer south including, Health Centres, Libraries, Social Clubs and schools. Discussions are taking place to support **local businesses** to undertake the **Domestic Violence Quality Mark** and a large scale awareness raising event in the area is being considered. Further to this the local policing team and Cluster are interested in possibly establishing a standard and medium risk **case conference of DV cases in the local area**.
14. In the last 3 months work has continued to tackle the **anti-social behaviour** issues being committed by a minority of young people in **Drighlington and Rothwell**. Working in partnership, the LASBT team, police and Youth Services have carried out a range of actions including legal warnings and tenancy action.
15. Work is currently taking place with Environmental Services to receive **authority to demolish** a garage that youths have been using as a den in the Moorside area. Dispersal powers will then be used.
16. There have been a number of reports regarding anti-social behaviour at **Rothwell Morrisons**. A multi-agency meeting took place with the supermarket and they have agreed to look at ways to improve security on the site and to share **CCTV** footage they have captured. Youth Services and the police will work to identify any of the perpetrators from this footage and aim to work with the young people and their families to develop ways to prevent this happening in the future.
17. Officers in the Outer South Partnership Working Area (PWA) have executed two significant **drugs warrants** since the last meeting. One at an address on the **Fairleigh estate** in Tingley following information from the community. A quantity of drugs and section 1 ammunition was found, the case is being further investigated by CID.
18. The second was at an address in **Robin Hood**. The house was found to be a factory for the production and cultivation of **cannabis**. 225 plants were recovered. Whilst at the address officers found a 45 year old Vietnamese male who appeared to be the victim of **trafficking** into this country. The victim is being supported and entered into the National Referral Mechanism for **modern slavery**.
19. **No Cold Calling Zones** are now in place in **Churwell** covering over 130 houses and a second is due to start imminently covering 227 of the Croft Houses. These have been

developed in partnership between WYP, West Yorkshire Trading Standards and Leeds City Council.

20. The PWA has delivered inputs into three schools so far; Churwell, Asquith and Drighlington on **CSE and Cyber Safety**. This work will continue and link into the ambitions of the Children's Champion to deliver this to all schools in the area.
21. A new of working with regards to the **release of prisoners** has been introduced; Ward Officers now work with Anchor Prison Release persons, in partnership with probation and Intensive Offender Management (IOM), to develop a support package unique to the individual to try to **prevent re offending**.
22. Invitations have recently been sent out for the next **Operation Champion**, a multi-agency day of action, which is due to take place on the 19<sup>th</sup> September.

#### **Employment, Skills & Welfare: Councillor Neil Dawson**

23. Within the Community Committee area, there are **510 people claiming Job Seekers Allowance (JSA)** as of March 2017, which is a 27% (190 people) **decrease** compared to the same period last year. There are 3,155 people claiming Employment Support Allowance (ESA), as of August 2016, which is a 0.16% (5 people) decrease compared to the same period last year.
24. From April to March 2017, there have been 870 residents accessing **Jobshops and Employment and Skills programmes**, with 327 supported to secure employment and 310 to improve their skills.
25. **The Personal Work Support package (PWSP)**, requiring those unemployed residents in receipt of Council Tax Benefit to attend Jobshops for additional job search support, is working well. Since it commenced in April 2015, 1,799 have attended and 429 (24%) have secured employment. There are currently 52 Outer South residents engaging or having completed this programme.
26. One of the key developments for the city was **Victoria Gate**, as part of this development **The Casino** was created. The Casino recruited 250 people into jobs, 80% (201) were from Leeds and 10 residents from the outer south secured employment. There were a number of initiatives to support the recruitment to these new jobs, an assessment centre aimed at **NEET young people** took place in October; a Pre-Employment Training event was held in December; and a number of information sessions across the city.
27. On the 6<sup>th</sup> April 2017, an event was held at The Point to promote the forthcoming vacancies from the **White Rose Shopping Centre** extension. There were opportunities at the Cinema and 6 restaurant outlets promoted to the public along with a range of job search support. **Over 800 people attended** the event with over 200 registering for additional support. Businesses new to us have made contact for recruitment support on



the back of the event and Land Securities have said it appeared to be one of the most successful public events of its kind in recent years.

### **Transport for Leeds**

28. The City Development department were delighted to receive **confirmation from the Department for Transport of £173.5m in funding for the transformation of our public transport system in Leeds**. This is just the start of the major improvements needed to make it quicker and easier for everyone to move around the city; and to connect people to jobs, open up more opportunities for businesses, and increase productivity.

29. The package of improvements includes:

- Easing congestion, improving bus journey times and reliability **through bus priority measures on key corridors in the city**
- New park and ride services at Stourton and north Leeds joining the new service at Temple Green opening later this year and the successful site at Elland Road
- **Improved district transport hubs** making use of the latest technologies and better connectivity between local communities and neighbourhoods
- Developing proposals for **new rail stations** to support job creation and housing growth at Thorpe Park and **White Rose/Millshaw Business Park**
- Developing proposals for a new parkway station on the Leeds to Harrogate line to serve Leeds Bradford Airport and also act as a park and ride in both directions
- Enhancing access at Cross Gates, **Morley** and Horsforth **rail stations** and car park expansion at New Pudsey to increase its park and ride capacity
- Connecting with city centre plans to create modern transport interchanges, enhanced public spaces and maximising the benefits from the remodelled Leeds Station and the arrival of high-speed HS2 and Northern Powerhouse Rail.

30. The transport improvements form part of the wider Leeds City Region economic plan which aims to deliver up to **35,000 new jobs** and an additional £3.7billion of economic output by 2036.

31. Officers from City Development intend to report to Community Committee in the autumn with more details about how this affects communities specifically in the Outer South.

### **Health and Wellbeing & Adult Social Care: Councillor Karen Bruce (Health & Wellbeing) & Councillor Karen Renshaw (Adult Social care)**

32. Discussions from the **South and East Health and Wellbeing Forum** held in January have shaped the development of new work programmes, linking to the Leeds South and East CCG **Health Inequalities Fund**, which aim to address local priorities in relation to mental health & wellbeing

33. Leeds Beckett University are in the process of carrying out an evaluation of the **Connect for Health Service**, initial findings suggest that when local people access the service it has a significant positive affect on their overall wellbeing.

34. **Bowel Cancer screening champions** in GP practices will be continuing currently until 30<sup>th</sup> September 2017. The champion programme aims to support GP Practices encourage patients who have not completed their bowel cancer screening test.
35. **Leeds South East CCG** are procuring a community awareness programme for cancer and CVD to increase local uptake of cancer screenings and **NHS health checks**.
36. Promotion of **Today's The Day** is continuing with a number of resources available for local organisations to utilise, including banners and flyers. New case studies supporting pregnant women to **quit smoking** have also been developed to support key promotion in children's centres across the area.
37. The LSE **CCG Quality Improvement Scheme** 2017/18 was launched on 1 April. Levels 1 and 2 of the scheme support key public health prevention work and working towards long term condition management: for example COPD screening rates, identifying patients at risk of diabetes, delivery of the NHS health check.

#### **South East Debt Forum**

38. At the last meeting of the **South East debt forum** on Thursday 16 March at Tenants Hall, Middleton, two presentations were well received by forum members. These were from:

- **Glasspool Charity Trust**, an organisation that provides grants for individuals of £250 – £750 for household essentials. They were also keen to consult with organisations working in financial/debt related areas outside of London and feed this intelligence into their 5 Year Plan. For more information, please visit [www.glasspool.org.uk](http://www.glasspool.org.uk).
- **LCC Welfare Rights** consulted the meeting on the Advice Consortium. This is a partnership with Citizens Advice Leeds, Citizens Advice Chapeltown and Better Leeds Communities which allows the council to bring together the funding for advice services across the public sector, getting better value for money and providing a consistent level of impartial and free advice.

#### **Money Buddies**

39. Further to discussions at the Community Committee's meeting in March 2017 regarding the 'Money Buddies' project, it has been arranged for sessions to be held at Lofthouse Children's Centre once a fortnight to ensure even spread of benefit across the area. In sharing the resource in this way, sessions in Rothwell ward will reduce from weekly to fortnightly.
40. The project lead is unfortunately unavailable to attend this meeting of the Community Committee as requested, due to annual leave, but can attend the next meeting or future ward member briefings as appropriate.

#### **Older Peoples Working Group (Councillor Renshaw, Chair)**

41. The Outer South Community Committee **Older People's Working Group** met on 14<sup>th</sup> March 2017 at the Civic Hall, Leeds. Highlights included a discussion around how different organisations such as Ciaran Bingham Foundation Trust, Morley Elderly Action, Rothwell Live at Home Scheme and Age UK tackle **social isolation**, with schemes such

as the Hospital to Home Scheme, Digital Angels Service, “befriending schemes” and meals services all providing valuable support to elderly residents in the Outer South communities.

42. The minutes of the meeting were circulated by email and the next is due to take place on 18<sup>th</sup> July 2017.

#### **Outer South Community Centres Sub Group: Councillor David Nagle**

43. The last meeting of the Community Centres sub-group was held on 31 January 2017 at the Windmill Youth and Community Centre. The minutes will be circulated by email along with the work plan. Highlights include the plans to paint inside **Windmill Youth and Community Centre** in February during school half term with some funding from the Housing Advisory Panel, a discussion on plans for a mobile stage for Morley Town Hall and an update on Drighlington Meeting Hall.
44. **Gildersome Youth Centre** has now been sold allowing plans to be made to improve Gildersome Meeting Hall, which will allow the groups who were using the Gildersome Youth Centre and currently using a local school, to begin using the venue.
45. The Communities Team is working with the Trustees and the Management Committee of **St. Gabriel’s’ Community Centre** to improve the number of paying users. It has been agreed to improve the external signage to highlight the location St Gabriel’s. A meeting took place on the 16th January 2017 with the Management Committee and the Trustees, where a way forward was agreed.

#### **Community Centre Pricing Policy**

46. In July 2014, it was agreed Community Committees would consider free lettings based on the priorities for their area. This came into effect for letting renewals starting on 1 September 2015. The total value of free lets authorised in the Outer South for 2016/17 was £55,595.
47. **For 2017/18 a limit has been set across the city for the value of discounted lettings.** All hirers must now pay a **minimum of 25%** of the value of the let.
48. Internal adjustments will be made to the budgeting of youth service and neighbourhood networks provision to ensure that these services that are already under financial strain are not burdened further by this change. But we cannot offer any additional financial assistance to external organisations.
49. All organisations currently benefitting from a free let have been contacted and issued with a new hire agreement to commence on 5<sup>th</sup> June 2017.
50. There are no additional free or discounted lets agreed by the community committee this financial year to report.

## Outer South Housing Advisory Panel (OSHAP)

51. The Outer South Housing Advisory Panel (HAP) meets to review the delivery of local housing services and monitor local performance. The HAP is represented by four Outer South Ward Members, Councillors Jack Dunn, David Nagle, Shirley Varley and Robert Finnigan. The panel have a budget to be able to consider and support a range of environmental and community related projects that are in line with local priorities. The **2017/18 funding priorities** of the panel were reviewed and are outlined in their 'plan on a page'; these are to support projects that help:

- Enhance and improve the environment
- Promote people's health and wellbeing, in particular to tackle isolation
- Benefit younger tenants, in particular those projects delivered by Youth Services in partnership with the Community Committee.
- Promote employment and skills

52. The panel's **budget for 2017/18 is £37,884.30** which is a 50% reduction from last year.

53. Housing Leeds had identified **additional savings and efficiencies** from 2016/17, and that as a result is able to pay for the **Community Payback Partnership** directly from Housing Revenue Account funds. The total partnership cost of £87.5k is therefore to be returned to the HAPs so they will now have **more funds to utilise** during 17/18 to support local projects. In addition, £12.5k has been earmarked as a fund to help with the purchasing of materials (typically paint) and items like skip hire, to help with the smooth running of payback projects. All other aspects of the partnership remain the same, with regular progress reports to HAPs being provided and an even distribution of payback work across the city.

54. This citywide partnership has worked effectively in the Outer South area, returning activity to the value of £25,112.00 over the last 22 months, from a total partnership cost of £12,503. This has resulted in the **completion of 48 different cleaning up, cutting back, tidying up and clearance** type of environmental jobs in communal/open spaces across the area in line with the HAPs local priorities.

55. The OSHAP forward plan includes a regular review of housing performance with a senior housing officer.

56. The OSHAP are keen to help support and raise awareness about future Community Committee activity, work with officers to explore **joint funding opportunities** to tackle joint priorities and help with community engagement.

## Outer South Community Committee Communications

57. A copy of the most recent Outer South Community Committee Newsletter highlighting key aspects of Community Committee activities is attached for information (Appendix 1). The Communities Team will be circulating the newsletter to their contacts and on social media. Appendix 2 details recent social media activity for the Outer South Facebook page.

## **Conclusions**

58. The report provides up to date information on key areas of work for the Community Committee.

## **Recommendations**

59. The community committee is asked to note the content of the report and make comment as appropriate.

## **Background documents<sup>1</sup>**

60. None.

DRAFT

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<sup>1</sup> The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting Accordingly this list does not include documents containing exempt or confidential information, or any published works Requests to inspect any background documents should be submitted to the report author.

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Outer South Community Committee Facebook highlights 28 February 2017 - 02 June 2017

The Outer South Community Committee Facebook page has gained 19 new page 'likes' in the last 12 weeks and currently has 511 followers, meaning that this is the *fourth* most popular Community Committee page.

There are two things to note:

- 'reach' is the number of people the post was delivered to
- 'engagement' is number of reactions, comments or shares

Engagement is a better marker for seeing if people are interested in the posts because they need to interact with it eg a post might reach 1,000 people but if they all scroll past and don't read it, the engagement is 0. That said, posts



Leeds City Council Outer South Community Committee

added 8 new photos.

Published by Carl Hinchliffe [?] · 19 May at 13:13 · 🌐


ROTHWELL DEMENTIA FRIENDLY GARDEN - OPENING

The weather was terrible for the opening of the fantastic new Rothwell Dementia Garden, May 17th 2017 but that did nothing to dampen spirits.

Still a great turnout (despite the weather)!! 😊😊😊

Good to know that around 40% of the total costs for the garden were provided by local community members (including Bob the Plumber), with other contributions coming from various organisations.

The Outer South Community Committee contributed a wonderful £10,000 towards the overall £35,000 costs.



1,510 people reached

Boost post

👍 13

1 Share

👍 Like

💬 Comment

➦ Share

1,510 People Reached

36 Likes, Comments & Shares

|            |            |              |
|------------|------------|--------------|
| 31 Likes   | 13 On Post | 18 On Shares |
| 0 Comments | 0 On Post  | 0 On Shares  |
| 5 Shares   | 1 On Post  | 4 On Shares  |

277 Post Clicks

|          |               |                  |
|----------|---------------|------------------|
| 18 views | 0 Link clicks | 119 Other Clicks |
|----------|---------------|------------------|

👍 LIKE

🗑️ Hide All Posts

🚫 Report as Spam

👎 Unlike Page

Top post

Special mention




**Leeds City Council Outer South Community Committee**  
Published by James Nundy Lcc [?] · 17 March ·

The Recycling and Energy Recovery Facility (RERF) on Newmarket Approach, between city centre and the M1 is now recycling 100% of Leeds' household waste 😊

The 'incinerator' is open to members of the public for tours in groups of at least six people. The free tours take approx two hours.

Email [leeds.enquiries@veolia.co.uk](mailto:leeds.enquiries@veolia.co.uk) for details of how to book



Get more likes, comments and shares  
Boost this post for £8 to reach up to 6,500 people.

1,249 people reached

7 Likes 1 Comment 1 Share

Like Comment Share

**1,249** People Reached

**34** Likes, Comments & Shares

|            |           |              |
|------------|-----------|--------------|
| 19 Likes   | 7 On Post | 12 On Shares |
| 9 Comments | 2 On Post | 7 On Shares  |
| 6 Shares   | 1 On Post | 5 On Shares  |

**147** Post Clicks

|                |               |                  |
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| 17 Photo views | 0 Link clicks | 130 Other Clicks |
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**Leeds City Council Outer South Community Committee**  
added 4 new photos.  
Published by Carl Hinchliffe [?] · 10 May at 12:42 ·

**LATEST COPY OF THE OUTER SOUTH COMMUNITY COMMITTEE NEWSLETTER**

Hope you enjoy it...please see attached for information.



Get more likes, comments and shares  
Boost this post for £8 to reach up to 6,500 people.

596 people reached

Tren Deeta and Karen Bruce 2 Shares

Like Comment Share

**596** People Reached

**7** Likes, Comments & Shares

|            |           |             |
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| 4 Likes    | 2 On Post | 2 On Shares |
| 0 Comments | 0 On Post | 0 On Shares |
| 3 Shares   | 2 On Post | 1 On Shares |

**106** Post Clicks

|                |               |                 |
|----------------|---------------|-----------------|
| 78 Photo views | 0 Link clicks | 28 Other Clicks |
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